

**HISPANIC BAR ASSOCIATION OF NEW JERSEY
2018 SCHOLARSHIP APPLICATION
INSTRUCTIONS, GUIDELINES AND RULES**

Due Date: Friday, May 18, 2018

**HISPANIC BAR ASSOCIATION OF NEW JERSEY
SCHOLARSHIP APPLICATION**

March 23, 2018

Dear Applicant:


Thank you for your interest in a scholarship from the Hispanic Bar Association of New Jersey (“HBA-NJ”). The HBA-NJ is committed to the advancement and progress of Hispanic Americans in the legal profession.

It is important that, before you complete and submit this application, you read the Scholarship Guidelines and Rules annexed to this application and incorporated herein by reference. All scholarships shall be subject to the scholarship guidelines. **This application and all supporting documentation must be received by us no later than May 18, 2018.** The application will not be considered complete until all application materials are received. All applications should be electronically mailed to the Scholarship Committee Co-Chairs Ricardo Solano Jr. and Robert Lamilla at rsolano@fklaw.com and rglamilla@gmail.com, respectively. Applicants may be required to attend an in-person or telephone interview with members of the HBA-NJ Scholarship Committee.

Scholarship recipients will be notified of Scholarship Committee’s selection on or around June 1, 2018. The HBA-NJ will award the scholarships at its Annual Scholarship Gala to be held on June 16, 2018, at the Venetian in Garfield, New Jersey. Additional details about the Gala will be provided at a later date. Should you be selected to receive a scholarship, you will receive one (1) complimentary ticket for your admission to the Scholarship Gala.* You may purchase additional tickets to the Gala for family and friends at the HBA-NJ website.

Thank you for your application. Please answer all questions completely and in legible handwriting or typed. The HBA-NJ wishes you success in your legal career.

Sincerely,



Ricardo Solano Jr.
2018 Scholarship Committee Co-Chair



Robert Lamilla
2018 Scholarship Committee Co-Chair

*Please note that the actual scholarship funds may take several months before they are delivered to the recipient.

SCHOLARSHIP GUIDELINES AND RULES

1. Eligibility

The law students who will be eligible to receive a scholarship from the HBA-NJ are those Hispanic Americans (at least one parent must be of Hispanic descent) who are or have been residents of the State of New Jersey and who are *currently enrolled and attending* an American Bar Association approved law school in the United States.

2. Selection

The selection of the scholarship recipients will be conducted by a Scholarship Committee which will consist of officers, trustees or members of the HBA-NJ.

3. Selection Criteria

The following is the criteria considered for the award of a scholarship by the HBA-NJ:

- A. All grants/scholarships will be limited to students who are attending ABA approved schools, which qualify as “educational institutions” as defined in the Internal Revenue Code of 1986, as amended.
- B. The applicant must provide the HBA-NJ with a certified law school transcript and a letter from the law school stating that he/she is a student in good standing.
- C. The applicant must be or have been a resident of the State of New Jersey.
- D. The applicant must demonstrate financial need. “Financial Need” is determined by examining and reviewing financial data and family background (such as true copies of the applicant’s federal and state tax returns) sufficient to show that the applicant is financially underprivileged and in need of financial assistance to pay for his/her law school education.
- E. The Scholarship application must also include a brief biography and high resolution photograph. Award recipients will have their biography and high resolution photograph featured in the event’s program.
- F. Applicants may be required to attend an interview (in-person or telephonic) with members of the HBA-NJ scholarship committee.
- G. **Scholarship applications and all supporting documentation required by these guidelines must be received by May 18, 2018.** All applications should be electronically delivered to the Scholarship Committee Co-Chairs Ricardo Solano Jr. and Robert Lamilla at rsolano@fklaw.com and rqlamilla@gmail.com, respectively. Failure to provide required information or documents will render your application incomplete and you will not be considered eligible for a scholarship until such time that the

application is complete. Should there be a reason an item is missing, make sure to fully explain the reasons within your application. The HBA-NJ will award scholarships at the Scholarship Gala to be held on June 16, 2018, at the Venetian in Garfield, New Jersey. Receipt of actual scholarship funds may take several months after the award ceremony. The selected applicants will be notified of winning a scholarship on or around June 1, 2018.

- H. Scholarship recipients shall be entitled to one (1) complimentary ticket to the Scholarship Gala in which a ceremony shall be held awarding the scholarship. Additional tickets may be purchased on the HBA-NJ website for family and friends. It is a condition of the scholarship award that scholarship recipients attend the Scholarship Gala. Waivers of this requirement must be approved by the Scholarship Committee.

4. Nature of Scholarships

The HBA-NJ will only provide grants or scholarships, not loans.

5. Certification Regarding Use

In order to ensure that all scholarship funds are used for the stated purposes, the HBA-NJ will require a certification from the recipient stating that the monies will exclusively be used for educational purposes such as: payment of tuition and/or fees, purchase of books and school supplies, and bar exam preparation fees. The HBA-NJ may require that the student provide the HBA-NJ with adequate proof (in the form of canceled checks, receipts, etc.) that the funds were indeed used for educational purposes.

6. Misuse of Funds

If misuse of scholarship funds is discovered, i.e., the money was not used for educational purposes as delineated above, the HBA-NJ may request the student repay the monies immediately or under a restitution agreement. If the student fails to immediately repay the monies or defaults under the restitution agreement, the HBA-NJ may pursue its contractual and other legal remedies against the student.

7. Disbursement of Scholarship

The scholarship will be granted directly to the student, unless the student requests that payment be made to his/her law school directly. This request must be made in writing and complete information where the check is to sent, and who it is made payable to, is to be provided at the time of the request.

8. Promotional Materials

The student receiving a scholarship from the HBA-NJ agrees that by receiving scholarship monies, any photographs taken of him/her at the Scholarship Gala might be used by the HBA-NJ on its website, newsletter or any other promotional materials for the purpose of showing the general public and sponsors that a scholarship was awarded to such student.

HISPANIC BAR ASSOCIATION OF NEW JERSEY, INC.

SCHOLARSHIP APPLICATION

Section I. Personal Information

Name: _____

Mailing Address: _____

Permanent Address: _____

Telephone(home/cell): _____

Email: _____

Date of Birth: _____ Place of Birth: _____

Father's Place of Birth: _____

Mother's Place of Birth _____

What is your connection with the State of New Jersey?

Have you resided in New Jersey, and if so, when and for how long?

Marital Status: _____ Number of Dependents (if applicable): _____

Name of Law School: _____

Current Year in Law School: _____

Undergraduate School: _____

Undergraduate Degree: _____

Please check the type of law school program you are currently enrolled in:

_____ Day/Full Time _____ Evening/Part-Time

Credits Completed: _____ Credits Needed to Graduate: _____

Credits for the academic year when scholarship will be used: _____

Anticipated Date of Graduation: _____

Current Grade Point Average or Academic Standing: _____

Are you related by blood, marriage or any other family relationship to any trustee, officer, director or employee of the HBA-NJ or to any member of the Scholarship Committee? If so, please list the member's name and relation:

Have you previously received a scholarship(s) from the HBA-NJ? If so, please identify

the year and amount in which the scholarship(s) was received:

Section II. Financial Information (Income, Assets and Resources)

FINANCIAL AID FOR PRESENT ACADEMIC YEAR:

Total scholarships and grants	\$	_____
Loans:	\$	_____
Special Grants (e.g. CLEO)	\$	_____
Work Study	\$	_____
Tuition Waiver	\$	_____
	<i>Subtotal:</i>	\$ _____

INCOME:

Self (per year, net after taxes and deductions):	\$	_____
Spouse (per year, net after taxes and deductions):	\$	_____
Government Benefits (per year):	\$	_____
Family Contribution (per year, e.g. parents):	\$	_____
Average Checking Account Balance:	\$	_____
Total Savings	\$	_____
Total Investments (e.g. stocks, mutual funds, bonds, money market accounts):	\$	_____
	<i>Subtotal:</i>	\$ _____

PROPERTY:

Real Estate (approximate value, net of mortgages and liens): \$ _____

Automobile value (net of liens): \$ _____

Other Assets: \$ _____

Subtotal: \$ _____

EXPENSES (FOR 2 ACADEMIC SEMESTERS):

Tuition and Fees: \$ _____

Books and Supplies \$ _____

Rent or Mortgage: \$ _____

Utilities: \$ _____

Groceries: \$ _____

Transportation or Car Expenses (auto insurance, gas, car payments): \$ _____

Clothing: \$ _____

Medical: \$ _____

Child or Dependent Care (Child support) \$ _____

Contribution to Family: \$ _____

Credit Card Payments: \$ _____

Other Expenses and Payments (describe):

\$ _____

Subtotal \$ _____

What are your total credit card liabilities? _____

What is your total student loan balance? _____

What is your total mortgage balance? _____

Total debts and liabilities, other than credit card, student loans and/or mortgage:

Section III. Community Commitment (attach additional pages, if necessary)

The HBA-NJ awards scholarships to students with financial need who demonstrate a commitment to the progress and advancement of the Hispanic community at large and the Hispanic Bar. Please describe, in detail, your recent community and/or law school activities and how, as a future lawyer, you intend to contribute to the advancement of the community and the bar.

Section IV. Additional Factors (attach additional pages, if necessary)

Please describe any additional circumstances you feel are necessary in determining your eligibility.

Section VI. Certification

I, _____, hereby certify that, should I be awarded a scholarship by the Hispanic Bar Association of New Jersey, Inc., I will use the money exclusively for educational purposes. I agree to provide the Hispanic Bar Association of New Jersey, Inc. satisfactory proof of said use, compliance with the attendance requirements of the law school and completion of the required course work for the term of the awarded scholarship.

I, _____ also hereby certify, under penalty of perjury, that the statements and information provided in this application and the supporting documentation are true and accurate and made so that the Hispanic Bar Association of New Jersey, Inc. will rely on the information to make their decision to awarding scholarships.

Signature _____ Date _____

Print Name _____

Sworn and subscribed before me this ____
day of _____, 2018

NOTARY PUBLIC