**November 19, 2019**

**NOTICE OF JOB VACANCY**

**#19-324**

Opportunities currently exist in the unclassified service with the Department of Law and Public Safety, Office of the Insurance Fraud Prosecutor, for applicants who meet the requirements listed below:

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| **TITLE:** | Deputy Attorney General 4 |  or |  Deputy Attorney General 3 |
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| **SALARY**: | $62,090.59 to $90,030.01  |  |  $71,879.61 to $104,216.79 |

**LOCATION:** Office of the Insurance Fraud Prosecutor

 Private Insurance Unit

 25 Market Street,

 Trenton, NJ 08625

**NUMBER OF POSITIONS AVAILABLE:** Four (4)

**DUTIES:** Under direction of a Bureau Chief or Deputy Bureau Chief, in the Private Insurance Unit, Office of the Insurance Fraud Prosecutor (OIFP), Department of Law and Public Safety, represents OIFP in legal matters as counsel; participates in the planning, development and organization of the work programs involved in the detection and prosecution of criminal activities; interprets and enforces laws or regulations; as the Attorney General’s representative, participates in legal and related activities involving federal and local jurisdictions and other State entities; performs other related duties as required.

**REQUIREMENTS**

**EDUCATION:** Graduation from an accredited law school with a Juris Doctor. Admission to practice law in the State of New Jersey is required.

**EXPERIENCE:**

DEPUTY ATTORNEY GENERAL 4: Two (2) years of experience as a practicing attorney.

DEPUTY ATTORNEY GENERAL 3: Three (3) years of experience as a practicing attorney.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**SPECIAL NOTE:** Current Department employees appointed to a Deputy Attorney General 4 or 3 title must be willing to accept a lateral transfer, if selected.

**PREFERENCE:** Preference will be given to candidates who have experience in in insurance and/or prosecuting white collar crimes and possess excellent written and oral communication skills.

**RESUME NOTE**: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your disqualification.

***If qualified, please send a cover letter indicating interest in job vacancy #19-324, a current resume, a writing sample (no more than seven pages long), unedited by others, and a completed Division of Criminal Justice Application for Employment, found at:*** [***https://www.nj.gov/oag/dcj/pdfs/DCJ--Employment-Application-v03.27.18.pdf***](https://www.nj.gov/oag/dcj/pdfs/DCJ--Employment-Application-v03.27.18.pdf)***, on or before the closing date of December 19, 2019. Current Division of Criminal Justice employees need only send a resume and cover letter. A package containing all required documents should be sent to:***

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| Recruitment CoordinatorLPS.Humanresources@njoag.gov | **-OR-** | Recruitment CoordinatorOffice of the Attorney GeneralP.O. Box 081Trenton, NJ 08625-0081 |

The “New Jersey First Act,” N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.